

## Sample of VAC meeting agenda

Tuesday September 9, 2014

Location: VCLS 117

Note Taker: Butch Cougar

### Agenda

- Guest
  - Financial Aid – changes in work study process
  - Writing Assessment Center – new location and services
  
- Announcements (upcoming events and policy changes)
  - Global Learning Fair: September 17, 11am – 2pm
  - VAC Advisor Level I training: Friday September 19, 8:30am – 2pm
  - Changes in Career Counseling drop-in hours in SRC
  
- Standing Committee Reports
  - Professional Development (Mary)
    - Fall advisor retreat
  - Web/Communication (Miwako)
    - Undergraduate advising website
  
- Discussions
  - Advising Issues (specific situations that relate to advising)
    - Degree audit not recognizing Math transfer credits from ABC College (Kristy)
    - Transitioning to new general education requirements
    - Revised reinstatement policies for spring 2015 (SRC)
  
  - Training
    - Discuss opportunities
    - Tentative dates?

Next meeting: September 23, 2014

Location: VCLS 117

Note-taker: TBA