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PROGRAM IN PUBLIC AFFAIRS AT WSU VANCOUVER

Washington State University Vancouver offers a master's degree in Public Affairs (MPA). This degree program is offered exclusively on the WSU Vancouver campus, and is designed for the education of individuals interested in administrative and leadership positions in the public sector. The Program in Public Affairs draws on a wide variety of academic disciplines, such as political science, business administration, economics, sociology, health policy administration, environmental science/regional planning, law and criminal justice. The MPA prepares students for a diverse variety of employment opportunities ranging from local government and public policy analysis to personnel administration and strategic planning. The degree also prepares students for a range of jobs outside of government service, such as not-for-profit organizations. In-service students already working in the public sector may seek a master's degree to advance professionally in their field. These students can expect to hone their skills and receive further training. Alternatively, the Master of Public Affairs degree is also appropriate for those who would like to shift careers and obtain a position in the public and non-profit sectors. To enhance their marketability, these students will, in addition to their course work, have an internship placement experience where they will learn new skills. Students have a wide choice of agencies in which to perform internships and establish relationships.

The program is designed to accommodate the needs of working students. Most classes are offered in the early evening. Class size is small, ranging from 5-20 students. Classes include lectures, small group discussions and individual and group presentations. To accommodate the varying interests of students, programs may be individually tailored for students in consultation with an advisor. A minimum of 34 semester hours is required for in-service students with previous public sector experience; 37 semester hours are required for pre-service students needing an internship. Students are encouraged to take classes and meet program requirements at their own pace--part-time or full-time. On average, students enrolled in the MPA program can expect to complete their master's degree within two to three years.

DEPARTMENTAL MISSION STATEMENT

The emphasis in the Political Science graduate program at Washington State University is not restricted to any one particular theoretical orientation or field, but rather on the close attention given to the individual graduate student. The faculty remains accessible, shares research, and provides mentoring experiences and supervised teaching opportunities. The number of students in the program is kept small and selective in order to give the necessary personal attention that each student deserves.

PROGRAM IN PUBLIC AFFAIRS MISSION STATEMENT

The Washington State University Program in Public Affairs brings theory to practitioners serving the public interest. This is an interdisciplinary, academically rigorous program with strengths in democratic and institutional theory, ethics, criminology, and international affairs. Students concentrate in public administration, applied policy, environmental policy, health policy and administration, or justice studies. All of these concentrations are grounded in the political dimensions of public affairs at the local, national, and global levels. Students from diverse academic and employment backgrounds use their practical experience to challenge and inform theory in collaboration with research faculty. Consequently, the program serves as a praxis between academic research and practical application. Graduates from our programs are deeply committed to the public interest and are well prepared for careers in public service or further graduate studies.

WSU'S DIVERSITY DEFINITION

The University endeavors to model for the state and nation, a community of individuals who seek what is best for each other. The University respects and significantly benefits from diversity such as may be expressed through racial/ethnic, gender, cultural, disability, sexual orientation, and socioeconomic differences among faculty, staff, and students. It takes seriously its responsibility to offer educational and professional opportunities equitably to all qualified persons it can accommodate. The University, through its curriculum, programs, and services, provides understanding and supportive interaction among diverse population groups and respects individuals' personal values and ideas.

MASTER OF PUBLIC AFFAIRS

Policies and Procedures

I. ADMISSION

Applicants must file an on-line application for admission to the Graduate School of Washington State University indicating Master of Public Affairs Program and Vancouver Campus on their application. Students are held to policies of the Graduate School as listed in the Graduate School Policies and Procedures of the year of their admission. Students are also held to the policies of the MPA program the year of their admission. **Note: When there is an overlap of policy between the Graduate School and the MPA program, the student is expected to meet the more rigorous of the two requirements.**

Students must be admitted to both the Graduate School and the MPA program as a Class 6 Regular or Class 6 Provisional Student. Priority deadlines for applying to the MPA program are **January 10** for Summer/Fall semester and **July 1** for Spring semester. Applicants whose applications are completed after these priority deadlines may still be considered for admission.

General Admission Information: To be eligible for admission as a Class 6 Regular or Provisional student through the Graduate School at WSU, students must:

have attained at least a B (3.00 on a 4.00 scale) grade point average in the last 60 semester (90 quarter) hours of their graded undergraduate work taken at an accredited college or university;

OR

have completed at least 12 semester hours of graduate level course work beyond the bachelor's degree at an accredited college or university, maintaining a grade point average of B+ or better, (3.5 on a 4.00 scale). This also includes courses that may have been taken as UNDG (Undecided Graduate) status at WSU Vancouver;

AND

have been granted admission through the program and department.

MPA Program Admission Requirements: Minimum admission requirements for the Master's program are:

Minimum 3.0 Undergraduate GPA, 3.5 GPA for Graduate level work, including UNDG status.

Official reports of Graduate Record Examination scores; minimum score dependent on grade point average.
(verbal, quantitative, and analytical writing)

A "Statement of Intent," two or three pages in length, outlining academic and career objectives within areas of proposed degree concentration.

A resume listing employment and education histories.

Three letters of recommendation which address your potential for success in a graduate program. Letters should be from academic or professional

sources; at least two letters should be from individuals qualified to comment on your academic work.

Unofficial transcripts from all colleges and universities attended (showing the awarding of the Bachelor's degree).

Admission Procedures: After a student's file is complete, it will be sent to the Admissions Committee for review. The recommendation of the Admissions Committee will next be passed to the Graduate School. Students will then be notified of the Program and Graduate School's admissions decisions.

NOTE: Applicants must be granted admission by BOTH the Graduate School and the MPA Program.

NOTE: If a student has been admitted through the Graduate School into a classification other than Class 6-Regular Student or Class 6-Provisional Student (such as UNDG-Undecided Graduate), they have not been admitted to the MPA Program. If the student wishes to pursue the MPA degree, they must reapply through the Graduate School and to the Program, meeting all admission requirements for admission as a Class 6 Regular or Provisional Student. Students who have been granted UNDG status by the Graduate School may not take MPA classes without the direct permission of the MPA Director. Taking MPA Program course work before admission is granted does not obligate the Program to admit the student. Students taking course work under student classifications other than Class 6-Regular Student or Class 6-Provisional Student are limited to the number of hours they may apply toward a degree once admitted to the Program.

Transfer Credits: Only graded, non-core graduate courses taken after the awarding of the bachelor's degree from an accredited institution will be considered for transfer credit. Transfer courses must carry a grade of B+ or better. Courses used to fulfill a previous degree requirement will not be awarded transfer credit. Transfer courses taken prior to admission into the WSU Vancouver MPA Program may be considered as a replacement for core courses only upon the written approval of the MPA Director at the time of admission. Transfer credit hours are subject to the approval of the MPA Director and Graduate School. Students intending to request transfer credit for their Program for Master's Degree will need to submit official transcripts and syllabi from colleges or universities showing such credit, and copies of any written work completed for the course. A maximum of 6 semester hours may be transferred into the MPA program.

Students with Special Needs: Students with disabilities are encouraged to work with the Associate Director of Student Services at WSU Vancouver. WSU Vancouver is prepared to offer reasonable accommodation and assistance through Student Services, the Master's Program in Public Affairs, and the Graduate School to students with special needs.

Advising: After a student has been admitted into the MPA Program, the student will prepare their course schedule under the advisement of the MPA Director, aided by suggestions from other faculty members relevant to the student's area of concentration. **It is the student's responsibility to arrange an advising session with the MPA Director each semester. After students have formed their Master's Committee, they will be advised by their Master's Committee Chair.**

II. PROGRAM/MASTER'S COMMITTEE

Forming a Master's Committee: Students will work toward their degree under the guidance of at least three WSU MPA Program faculty members serving as the student's program committee. For your committee, you may select faculty either in Vancouver or Pullman. All three members of the committee must be a tenure-track faculty member with a Ph.D., and have taught in the MPA graduate program or the Ph.D. programs in Political Science or Criminal Justice. Exceptions to the committee requirement (that committee members must be affiliated directly with the MPA program) can be granted by the MPA Director in consultation with the committee chair. Committees should be formed after 24 hours of graduate level course work have been completed. The student should designate a committee chair who, working in consultation with the student, will assist them in program completion including completion of the thesis. Carefully select the chair, as this is the person you will be working with most closely. The student should meet with their committee chair at least once a semester to discuss future course work enrollment and preparation of the Master's Thesis, and to ensure that satisfactory progress is being made toward degree completion. At the time degree requirements are being completed, the student should work closely with their committee to meet deadline dates and to receive feedback, critique and encouragement in developing the Master's Thesis. It is the student's responsibility to arrange meetings with their committee. Program support staff can assist students with this process.

Program for Master's Degree: The Program for Master's Degree is developed by the student under the approval of their committee members. The university approves committee membership and course work to fulfill the requirements for degree on the program form. Once approved the program becomes an official, binding contract between the student and the university. (See MPA Course Work Checklist and area concentrations for course work requirements; Appendix for sample forms.)

NOTE: A letter of exception, signed by your committee chair or MPA Director, must be submitted with the Program for Master's Degree when the program reflects course(s) taken outside of your declared area of concentration; taken to replace a course(s) within your area of concentration; or when transfer credits are used to replace MPA Program course(s). All such exceptions are subject to approval by the MPA Program Director, the Department of Political Science and the Graduate School.

Time Limit-Program for Master's Degree: The time limit for completion of the Master's Degree is six years beyond the enrollment date of the first course which appears on the program for credit. For example, if the first course on a program was taken Fall semester 2007, the time limit for completion of the Master's degree would be the end of Spring semester 2013. If a student transfers in a course from another institution, the date that course was taken, which will be included on the program, must fall within this six-year period.

Changes to Program for Master's Degree: Changes to committee or course work, on an approved program, can only be made by submitting the appropriate forms (Change of Committee Form and Program Change Form) and gaining signature approval from student's committee chair, Department, and Graduate School. (See Appendix for sample forms)

III. GRADES/PROGRAM STATUS

Satisfactory/Fail Graded Enrollments: Pol S 597-Graduate Internship, Pol S 599-Research Practicum, Pol S 600-Special Project/Independent Study, and Pol S 702/700 special project (Paper of Distinction/Thesis) are S/F enrollments. All courses are offered for variable credit (see course catalog for minimum and maximum hours). It is not unusual for enrollment in an S/F graded course to continue from one semester to another until the work is complete with the student enrolling in additional hours the following semester(s). In such cases, enrollment hours are generally graded X until the work is completed and a grade of S or F can be awarded.

Incomplete Grades (I): Incomplete grades are **only** granted with the approval of the instructor of the course. The instructor has the prerogative to set additional requirements for completion of the incomplete grade. Listed below are the minimal requirements for incomplete grades in the MPA Program.

Incomplete grades must be resolved within the semester following the semester in which the incomplete grade occurred; incomplete courses in Fall semester must be completed the following Spring semester, incomplete courses in Spring semester must be completed the following Summer semester, Summer semester incomplete courses must be completed the following Fall semester. An incomplete grade (I) will convert to a grade of F if course work is not completed as described above. Political Science 597, 600, 700, and 702 (independent S/F graded courses) are the exceptions to this rule. Students who are carrying incomplete grades in more than one course (with the exception of Political Science 597, 600, 700 and 702) will not be allowed to enroll in new courses until the incomplete course work is finished.

Grade Requirements: Students must earn a grade of B- or higher in all core classes. Graduate students are required to maintain a 3.0 cumulative GPA and a 3.0 program GPA.

Deficient Student Status: If a student earns more than one grade below B- in any course included on their Program for Master's Degree, the student's academic performance will be examined by the chair of their committee, the MPA Program Director, the Department Chair and the Graduate School to determine if the student may continue in the program or be dropped for academic deficiency. The chair of the student's committee, along with the MPA Program Director, may require a student to re-take courses with grades below B- as a condition of their continuation in the program.

Termination of Enrollment: The enrollment of a graduate student who fails to establish and maintain a cumulative grade point average of 3.0 or above at the end of two semesters, one semester and one summer session, or two summer sessions will be terminated. The enrollment of a graduate student who fails to obtain a 2.75 cumulative grade point average or above at the end of one semester or one summer session of graduate study will be terminated.

Reinstatement:

1. A graduate student who has completed only one semester or one summer session with a grade point average below 2.75 may be reinstated upon favorable recommendation of the MPA Program Director and Department Chair, and approval by the Associate Dean of the Graduate School.

2. After a graduate student has completed two semesters, one semester and one summer session, or two summer sessions, the student must maintain at least a cumulative 3.0 grade point average. If the grade point average drops to the 2.75 to 2.99 range, the student may be reinstated by the Associate Dean of the Graduate School only upon favorable recommendation of the MPA Program Director and the Chair of the Department of Political Science. The student will then have one semester or summer session to increase the cumulative grade point average to 3.0. Failure to do so requires termination of enrollment.
3. A graduate student who has completed two semesters, one semester and one summer session, or two summer sessions of graduate study and whose cumulative grade point average is below 2.75 is not eligible for reinstatement.

Residency Requirements: The residency requirement for the MPA degree is one academic year of enrollment for credit. An academic year is defined as: two fall semesters or two spring semesters or one fall semester and one spring semester. Summer session equivalents are: two summer session enrollments are equal to one fall or one spring semester; three summer session enrollments are equal to two fall or two spring semesters or one fall and one spring semester.

Graduate Leave Status/Re-enrollment: Students who, for any reason, find that they cannot enroll for credit are considered to be on Graduate Leave Status. Students may discontinue enrollment for a period of 12 months without penalty. When a leave from the program is necessary, students are responsible for notifying the MPA program office in order to document this absence in their file. If a student is not enrolled for two consecutive semesters, they must receive approval for re-enrollment by completing a Request for Re-enrollment form and obtaining signature approval from the program/department. **Per the Graduate School, the Request for Re-enrollment form must be submitted one month prior to enrollment.** After 12 months, the student will be required to file a Request for Re-enrollment and pay a re-enrollment fee of \$25.00 before they register for classes. A student will be considered active and their file maintained in the program/department for up to four consecutive years. If a student is on Graduate Leave Status for more than four consecutive years, they will be considered inactive and dropped from the program, department and Graduate School. Once dropped, students are required to re-apply for admission to the Graduate School and program and pay all application fees. **NOTE:** Students who are on Graduate Leave Status will not be given additional time to complete program requirements. Consequently, any time taken “on leave” will count toward the maximum six year time limit for degree completion.

Exceptions to Policy: A student may request, in writing, an exception to MPA policy by filing a petition to the MPA Program Director. Student petitions made directly to the Graduate School will not be supported by the MPA program.

Grievance Procedure: The program requires that professional relationships be maintained between faculty and students. When situations occur that cause concern, the student is encouraged to discuss the problem with their instructor. If the student is not satisfied with the instructor's response, the student is to make written appeal through the following chain of academic administrators until a conclusion is reached: 1) Director of the Program; 2) WSUV CLA Director; 3) WSUV Vice Chancellor for Academic Affairs; 4) Associate Dean of the WSU Graduate School; 5) WSU Provost.

IV. GUIDELINES FOR INTERNSHIP EXPERIENCE

Political Science 597 is a required internship for pre-service students. The internship was developed to give students without previous public/nonprofit sector experience (pre-service) the opportunity to work in the field under the guidance of an on-site supervisor. However, any student in the program may elect to enroll in an internship. The student will take a minimum of three credit hours of Pol S 597 to satisfy the program's service requirement. The internship requirements are different from and may not be used to replace the Master's Thesis (Pol S 700/702) requirement for graduation.

Program faculty will notify students when they are aware of an internship opportunity. However, students are encouraged to locate an appropriate internship on their own. Before internship enrollment is allowed, the student must provide his or her committee chair with a prospectus of the potential internship stating where they will intern, who will be their field supervisor, what they are expected to accomplish and how it will benefit the agency where they are interning. The committee chair must give signature approval to the prospectus which the student then delivers to the Internship Coordinator. The Internship Coordinator serves as campus supervisor to student interns. It is through the Internship Coordinator that all documentation is filed and permission to enroll in internship credits is obtained. At the conclusion of the internship, the Internship Coordinator sends a Field Supervisory Evaluation form to the student's agency. The form is completed by the student's intern supervisor and together this form, the student's journal, and the written outcomes or internship paper are evaluated by the Internship Coordinator who then assigns a grade of S or F.

Internship Requirements: (reading and written outcomes)

Readings: The chair of the student's Master's Committee, along with the MPA Director, will organize readings to accompany the internship experience.

Journal: Students must complete and document, in journal format, 40 hours of field work for each hour of internship credit received.

Internship paper:

- a) If the internship involves the development of a professional report, study or program evaluation that the intern's agency will use in the normal course of its business, the student must submit two copies of that report at the conclusion of the internship - one for the student committee chair and one for the Internship Coordinator.

OR

- b) If the internship does not have a significant written outcome, the student will be required to submit an internship paper at least 15 pages in length. The paper is to analyze some aspect of the internship experience in light of a theoretical or methodological issue the student was exposed to in the classroom.

V. Master's Thesis

Master's Thesis: After a student has completed 24 credit hours in the MPA program, they must begin the formal process of writing their Master's Thesis. Students may, however, begin this process by planning their thesis earlier. All students are strongly encouraged to structure their studies in the MPA program in order to prepare for writing the thesis. This includes taking courses relevant to your subject area and working with faculty that may serve on your Master's committee. There are 3 stages involved in writing the thesis and defending it in an oral defense/examination. Following is the process that students must follow.

A. Completion of MPA Program for Master's Degree

After a student has completed 24 graded credits in the program, they must:

1. Form a tentative MPA Committee. For your committee, you may select faculty either in Vancouver or Pullman. All three members of the committee must be a tenure-track faculty member with a Ph.D. Carefully select the chair of your committee, as this is the person you will be working with most closely.

It is the student's responsibility to approach faculty members and request that they serve on their committee. Students should submit a one-page description of their proposed thesis topic to prospective committee members.

2. Complete and submit a "Program for Master's Degree" to the program support person for approval. This form is: <http://www.gradsch.wsu.edu/forms/ProgMast.doc>. Please check for the deadlines for Fall and Spring for this form on the Graduate Web Site: <http://www.gradschool.wsu.edu/> The Program must include a list of courses taken, the courses you anticipate taking to complete the MPA program, and a tentative Master's committee. Once the program support person has received the Program, they will obtain the signatures of your tentative committee and forward it to the Graduate School.

B. Writing the Thesis Prospectus and Prospectus Defense

After the above paperwork is completed, and in the final semester of a student's coursework, or, after a student has successfully completed all required 30 graded credit hours in the Program, they must write and defend a thesis prospectus. This stage of the process is "chair-loaded" – meaning, most of your work will be done with your committee chair. This stage involves five major steps.

1. **Prospectus:** The actual format of the prospectus should be developed in consultation with your committee chair. It should, however, include:
 - A clearly defined research question
 - A brief review of the literature
 - A brief methodology section describing your sources of information and method of analysis
 - Completion of Human Subjects Review to Institutional Review Board (students will work with their chair on the I.R.B. approval process.)
 - Institutional Review Board Training (students must receive certificate.)
 - Bibliography

2. Submission: Students must first submit their completed prospectus to the chair of their Master's committee. Once the chair is comfortable with the quality of the thesis prospectus, he or she will submit it to the full MPA committee for their review. At that time, the chair, in consultation with the student and the committee, will set a date for the "prospectus defense." Committee members must have at least a full week to review the prospectus prior to the defense.
3. Defense: At the defense, the student will formally defend the prospectus for approval of the full MPA committee. If the prospectus is satisfactory, the student will proceed to the next stage. If unsatisfactory, the student will have to repeat this process. Also, at this time, MPA committee members have the option of remaining on the committee or removing themselves. Replacement committee members must approve the prospectus before the student proceeds to the next stage.
4. Timeline: Students should defend their prospectus the semester before they plan to write and defend the thesis (excluding Summer session). The prospectus defense and the thesis defense cannot be completed in the same semester. Students should have the first draft of their prospectus completed by the end of the eighth week of the semester. This will allow sufficient time for committee feedback and iterations on this first draft. The prospectus should be defended before signing up for Pol S 700. Students are not required to be enrolled in Pol S 700 credits in order to defend the prospectus.
5. Assistance: During this same time, you should be in contact with the Program Coordinator to ensure completion of all the required Graduate School paperwork in a timely manner.

C. Writing and Defending the Master's Thesis

Upon a successful prospectus defense, the student will then be permitted to enroll in Pol S 700 research credits and begin writing their thesis. (Note, students who enrolled in the program before fall 2007 should enroll in Pol S 702 as they are technically completing a Paper of Distinction, non-thesis option). The following rules apply to Pol S 700 credits:

- All coursework must be completed before enrolling in Pol S 700.
- The MPA Program requires that students complete a total of 4 credits of Pol S 700; at least 2 of which must be scheduled the semester of the thesis defense.
- Thesis defenses are only permitted during Fall or Spring semester.
- If a student fails to successfully defend their thesis, they must enroll in an additional 2 credits of Pol S 702 the next semester that they intend to defend their thesis.

This stage of the process, as with the prospectus defense, is "chair-loaded." Students will work primarily with their committee chair during the early stages of writing the thesis.

Thesis preparation and defense must take place during the first 13 weeks of Fall or first 14 weeks of Spring semester. Please check the schedule on the Graduate School Web Site for the final schedule for the semester in which you plan to defend. The most recent deadlines are always listed under the Forms and Guidelines section of the Graduate Schools Current students Webpage <http://www.gradschool.wsu.edu/current-students/>.

This stage involves five major steps.

1. First Draft: During the first several weeks of the semester, students must set a tentative date for their thesis defense, and then begin writing the initial draft of the thesis. This first draft must be submitted to the committee chair by the end of the 4th week of the semester. The chair will then return the draft, with comments, within 2 weeks or by the end of the 6th week of the semester.
2. Submission to Committee: Students will then incorporate the suggested changes and submit a second draft to their committee chair within two weeks, or by the end of the 8th week of the semester. If the chair finds the draft acceptable, he or she will send this approved draft to the full committee for their feedback by the 10th week. The full committee will then return the draft, with comments, within 1 week or by the end of the 11th week of the semester.
3. Defense of the Master's Thesis

By the end of the 11th week of the semester, the committee chair will advise the student whether they should proceed with the defense or postpone the defense until a later date.

 - A. Fall/Spring Semester: If the student intends on proceeding, they must submit a final, completed draft of the POD to the full committee by the end of the 12th week of the semester. The POD defense must take place by the end of the 13th week. Each semester the Graduate School issues specific dates for the last date for a thesis defense. Please check the Graduate School website at the beginning of the semester you plan to defend for the deadline date.
http://www.gradschool.wsu.edu/current-students/Deadlines_Procedures09.pdf
4. Final Committee Recommendations after the Defense: Students who successfully pass the oral defense of the thesis have two weeks after the defense date to incorporate the committee's final recommendations. The student must then submit two tape-bound, and one loose-leaf, copy of the final thesis to the program support person, accompanied with a list highlighting all of the recommended changes. The Program Coordinator will then obtain the signature of each committee member indicating their final approval. If the changes are not made, the committee will invalidate the decision to pass the student. Students who fail the oral defense must start the process from the beginning, re-enrolling in two Pol S 700 credits the semester they intend to defend their POD. Additional rules may apply in the second defense as stipulated by the Graduate School.
5. Electronic and Hard Copy Submission of the Thesis to the Graduate School: Students must submit the final version of the thesis to the graduate school in both electronic and hard copy form. The procedures, format rules, and other requirements for this process are available on the Graduate School website. Of particular importance are the following documents: DIGITAL DISSERTATIONS AND THESES GUIDELINES
<http://www.gradsch.wsu.edu/current-students/DIGITALDISSERTATIONSANDTHESESGUIDELINES.pdf> and INFORMATION SHEET FOR COMMITTEE MEMBERS AND STUDENTS PLANNING FINAL EXAMINATIONS
<http://www.gradschool.wsu.edu/current-students/DISSANDTHESES.pdf> It is the students

responsibility to see that all process and format guidelines established by the Graduate School are met. Failure to do so may significantly delay graduation.

It is critical that you keep these deadlines in mind as you write your thesis. If you don't file the appropriate paperwork with the university on time, you will not get your hard-earned degree when you want it. Faculty on your MPA committee need to have time to reflect on what you have written in order to come up with the probing questions which will allow you to show your mastery of the subject matter..

All these deadlines mean you **have to plan ahead and keep thinking about what's next**. The sooner you start doing this, the smoother events will flow to their desired conclusion.

See General Guidelines for the Master's Thesis (next section) for a complete description of expectations.

Use of Human Subjects: Federal and university policies require that all projects conducted by faculty, staff, and students using human subjects must be reviewed and approved by the Institutional Review Board *prior* to initiating any portion of the project. Students using research tools such as surveys, questionnaires, etc. to gather information for their thesis should have approval from their committee chair and Chair of the Department of Political Science & Criminal Justice prior to submitting their project to the IRB for approval. Required forms and procedures can be obtained on the web at www.ogrd.wsu.edu/Forms.asp (click on OGRD Memo No. 4 & Human Subject Approval Form).

Responsible Conduct of Research Training: Beginning Fall, 2006, mandatory training on the Responsible Conduct of Research is required of all graduate students. This is a web-based training located at myResearch.wsu.edu. Students are encouraged to take this training as soon as possible. The training must be repeated after a five year period. For graduate students on assistantships, please note the following new procedures:

1. The Responsible Conduct of Research training is a new employment requirement effective 8/16/2006. Students will not be eligible for an assistantship until after the training is completed; however, a grace period of one semester will be allowed.
2. All Personnel Action Forms (PAFs) will include the date the training occurred in the REMARKS section of the PAF. If the date is unknown, please put the semester the training occurred (i.e. Spring 2006, Summer 2006, Fall 2006).
3. Effective fall 2006, students who have not completed the training will receive a grace period of one semester to take the training. Please prepare the PAF for only one semester unless training has occurred. If a PAF is received for the second semester without the training completed, the PAF will not be approved, and the student will not be eligible for employment.
4. Should a student complete the training late in the semester, and the assistantship PAF is processed late, the student will be responsible for paying all late fees applied to the student's account before the waiver(s) are applied to the student account.

Application for Degree: Students intending to graduate must file an Application for Degree and pay a graduation fee before the deadline date to do so. Deadline dates for filing the Application for Degree vary from year to year; students should check with their committee or program support person to determine when the deadline date occurs. Completing the application before the end of the semester preceding the semester of graduation is encouraged. Filing the application generates a final "TO DO" from the Graduate School which lists all program deficiencies. An early application allows the student

ample time to correct any problems listed on the "TO DO." The Application for Degree fee is a one-time fee. If a student applies to graduate and pays the fee but does not graduate during the semester intended, the fee carries over until the student completes; **however, the student must re-file the Application for Degree form for the new anticipated date of completion.** (See Appendix for sample form)

GENERAL GUIDELINES FOR THE MASTER'S THESIS

Goals

The thesis is required of all MPA students. The student will be judged on how well their paper addresses the four goals listed below.

- * Illustrate an in-depth, detailed and nuanced understanding of a specific issue, topic or question in the field;
- * Illustrate an awareness of the theoretical issues and arguments raised and discussed in the literature on the subject;
- * Express the ideas, concepts and arguments advanced in the paper with precision and rigor;
- * Enlarge the reader's understanding of the issue and topic.

In sum the thesis should strive to be equivalent in content, sophistication and technical expertise to a publishable paper in a respected scholarly journal. The thesis can be on any subject using any theoretical or methodological approach common to public affairs; as agreed upon by your committee, and there are no limitations or preferences for a particular theoretical or methodological approach. The thesis should be approximately 30-40 pages (journal article length).

Essay Form

To achieve the goals at the minimum, the thesis needs to have a(n):

Introduction and Statement of the Problem. The thesis needs to have a clearly and precisely stated question, thesis and argument. The first couple of pages should make it clear what the paper is about and how the subject will be approached and analyzed.

Literature Review. The thesis needs to have an extensive literature review of the subject. Few of us think anything that is brand new and we need to acknowledge our intellectual debts. The literature review shows that you have immersed yourself in the subject, have read extensively about it, and have drawn your ideas and concepts and arguments from a variety of sources. The length of the literature review will vary by subject. If you do a theoretical thesis or one based on secondary sources, then the review will have to be quite extensive since your argument refashions existing thoughts and theory. If you are doing an empirical project, the literature review needs to incorporate the important relevant thinking and studies which influence the design of your research, your hypothesizing and theory development, and the likely analysis of your data. The main purposes of the literature review are to show the reader that you know the subject and that you can place your thinking into ongoing theorizing and research in the subject area. (There is nothing worse than to have a reader say, "but what of Smith's or Jones' work and writing on this subject? Why isn't it here?" One of the jobs of the committee is precisely to point out to you the relevant literature that you should become familiar with.)

Methodology. The thesis must have a methods section describing how information was collected and analyzed. The sources of pre-existing or collected information must be made explicit.

This may include a description of pre-existing quantitative data sets, secondary sources used such as reports and case studies, or the collection of new data through a survey, in depth interviews, or other means.

Discussion. This section states and justifies the body of your description, analysis, and argument in a precise, readable and rigorous manner.

Conclusion. The conclusion summarizes your argument and shows how your work enhances our theoretical understanding of the subject.

One way to judge how well you are doing is to think ahead to the oral defense of your thesis. Suppose - ask yourself - if someone were to challenge this statement of mine, or object to my argument here, how would, and, how could I respond? If you can't, then the thesis is not ready yet. Again, one of the jobs of the committee is to point out strengths and weaknesses of the thesis before you get to the oral defense stage, so that you are prepared.

Lastly, WSU will publish your thesis electronically so this will be one of the documents you may refer to throughout your life as an example of your best work. It is a significant milestone in your intellectual development. You may change your thinking about your subject and so may the committee members who read and critique it. What you want to have in the thesis, then, is work that is scholarly, theoretically sound, empirically solid, and defensible.

VI. FINAL ORAL EXAMINATION (THIS REFERS TO THE DEFENSE OF YOUR THESIS)

Final Examination Scheduling Form: The Final Examination Scheduling form officially schedules the student's oral examination with the Graduate School. Once the student and their committee have decided they are ready to conduct their final oral examination, the student should contact the program support person to ensure that the form is completed and submitted to the Graduate School by the appropriate deadline date. Deadline dates for filing the Final Examination Scheduling form vary from year to year; students should check with their committee or program support person to determine when the deadline occurs. The Final Examination Scheduling Form should be received in the Graduate School no later than three weeks before the oral examination. Please send the form to the program support person before that date. (Forms are available at <http://www.gradschool.wsu.edu/current-students/>)

Final Master's Oral Examination: Final examinations will be held during Fall and Spring semesters only. A final examination is required of all master's candidates. The examination must be held on one of WSU's campuses. The examination is intended to test the candidate's ability to integrate and interpret material in the major and supporting fields with emphasis on the work presented in thesis. In addition to defending the thesis itself, the student should be fully prepared to answer any question from members of their committee as it relates to all course work - to go beyond description of the concepts and engage in a critical discourse to demonstrate the student's critical analysis and reflection and synthesis of all course work.

The student should expect the final oral to take 90 minutes. At the conclusion of the examination, the committee members meet in private, vote and return their ballots and examination cards to the Graduate

School in Pullman. The Graduate School officially declares the examination passed or failed and notifies the student, program, and department of its findings.

NOTE: Final examinations are open to the public. However, during the oral defense, candidates will be addressed by their committee members and other appropriate faculty members only. Students and members of the general public may only observe the examination.

Failed Master's Oral Examination: Should a student fail their first attempt at the final oral examination, a second, final re-examination may be held *at the request of the student's program/department*. A waiting period of three months between the first examination and the final examination is required to allow the student time to prepare for a successful defense. The student must be enrolled in Pol S 700 hours as described in “*Writing and Defending Master’s Thesis*”.

Commencement: A formal university commencement is held once every academic year at the end of the spring semester. Students who have completed all course requirements and successfully passed their final oral examination will be invited to participate in the graduation ceremony.

Students will not be allowed to participate in commencement exercises until they have successfully completed all course work including Pol S 700 credits and passed their final oral examination.

PROCESS: A few words on process: it is absolutely essential that students take the initiative and be responsible for their education. It is the student's responsibility to make all necessary advising appointments with the MPA Director and their Master's Committee. Students can work with support staff to arrange meeting times if necessary. Students must work with support staff to file all requisite paperwork to fulfill the Department and Graduate School requirements. Students should work closely with their committee chair and committee members to minimize problems which may occur. **Students are responsible for meeting deadlines established in this handbook and by the Graduate School.**

If you are ever uncertain about program rules, contact the MPA Director for clarification.

MPA COURSE WORK CHECKLIST

All of the MPA concentrations require the following prerequisites and core course work.

Prerequisites

- > Bachelor's Degree from an accredited institution
- > Graduate Record Examinations
- > An Introductory Statistics Course

Hour Requirements

- > 30 Graded semester hours
24 of which must be at the 500-level and no more than six hours at the 400-level
- > 4 Semester hours of Pol S 700 at minimum (S/F)
- > 34 Minimum, total graduate semester hours
- > NOTE: Students who have no previous field experience (pre-service students) are required to enroll in 3 additional credit hours (Pol S 597 S/F) of internship with a local, state or federal agency or a non-profit institution. The internship hours are not included in the minimum 34 total hour requirement. Pre-service students will, therefore, be required to enroll in a total of 37 minimum graduate semester hours.

Core Course Work

- > Pol S 502 - Seminar in Normative Theory
- > Pol S 503/Soc 520 - Research Methods
- > Pol S 540 - Proseminar in Public Administration
- > Pol S 541/Crm J 540 - Seminar in Research Evaluation
(*Pol S 503 or Soc 520 is a pre-requisite for this course*)
- > Mgt 587 - Business Ethics
- > Pol S 700 (702 for students who began the program before Fall 2007) - Master's Thesis (4 hours minimum)

The additional course requirements for the Public Administration, Applied Policy Studies, Health Policy and Administration, Justice Studies, and Environmental Policy concentrations are listed on the following pages . . .

OPTIONS IN PUBLIC AFFAIRS

The MPA degree at WSU Vancouver requires the completion of specific core requirements and additional course work for particular concentrations.

The *Public Administration Concentration* provides a broad foundation in public administration and related subjects for a career in public service such as government and non-profit organizations.

The *Applied Policy Studies Concentration* provides options for students with career interests requiring a general background in public policy and politics. To accommodate the varying interests of these students, programs are individually tailored by each student in consultation with an advisor.

The *Health Policy and Administration Concentration* provides options for students whose interests are in the areas of health care policy, health care administration and management. To accommodate the varying interests of these students, programs are individually tailored by each student in consultation with an advisor.

The *Justice Studies Concentration* provides students with a broad foundation on justice issues. Students can focus on issues involving the criminal justice process, issues of law and legal process, race and inequality and gender and inequality.

The *Environmental Policy Concentration* provides options for students with career interests in environmental policy and politics. To accommodate the varying interests of these students, programs are individually tailored by each student in consultation with an advisor.

PUBLIC ADMINISTRATION CONCENTRATION

Should total 15 credits in addition to core course work

Required for Concentration

Two of the following:

- > Pol S 443 - Administrative Jurisprudence
- > Pol S 445 - Public Personnel Administration
- > Pol S 446 - Public Budgeting
- > Pol S 547 - Seminar in Public Administration

Electives

Three of the following:

- > Pol S 417 - Voting and Elections
- > Pol S 420 - Political Parties and Interest Groups
- > Pol S 436 - Disability, Aging and Public Policy
- > Pol S 445 - Public Personnel Administration
- > Pol S 447 - Comparative Public Administration
- > Pol S 450 - The Legislative Process
- > Pol S 495 - Topics in Political Science
- > Pol S 512 - Seminar in American Institutions
(variable topics - may be repeated for maximum of 6 credits)
- > Pol S 514 - Seminar in Public Policy
- > Pol S 532 - Seminar in International Political Economy
- > Pol S 542 - Proseminar in Administration, Justice, and Applied Policy Studies
(variable topics - summer workshops limited to 3 credits unless students have written approval.)
- > Pol S 543 - Topics in Public Administration and Policy
(variable topics - may be repeated for maximum of 6 credits)
- > Pol S 544 - The Politics of Policy Process
- > Pol S 552 - Administrative Law and Regulation
- > Pol S XXX - Organizational Theory and Behavior (currently in development)
- > Mgt 501 - Management of Organizations
- > Mgt 582 - Human Resource Management
- > Mgt 585 - Graduate Seminar in Negotiations
- > Mgt 590 - Strategy Formulation and Organizational Design
- > Mgt 593 - Managerial Leadership and Productivity

NOTE: ANY RELEVANT GRADUATE COURSE MAY BE USED AS AN ELECTIVE WITH APPROVAL OF YOUR COMMITTEE

APPLIED POLICY STUDIES CONCENTRATION

Should total 15 credits in addition to core course work

Required for Concentration

One of the following:

- > Pol S 514 - Seminar in Public Policy
- > Pol S 532 - Seminar in International Political Economy

Electives

Four of the following:

- > HPA 501 Health Care Policy and Politics
- > Pol S 402 - Civil Liberties
- > Pol S 404 - The Judicial Process
- > Pol S 416 - Policy Analysis
- > Pol S 417 - Voting and Elections
- > Pol S 420 - Political Parties and Interest Groups
- > Pol S 432 - Comparative Public Policy
- > Pol S 436 - Disability, Aging and Public Policy
- > Pol S 448 - Urban Politics and Policy
- > Pol S XX - Land Use Policy and Politics
- > Pol S 450 - The Legislative Process
- > Pol S 495 - Topics in Political Science
- > Pol S 512 - Seminar in American Institutions
(variable topics - may be repeated for maximum of 6 credits)
- > Pol S 513 - Seminar in American Political Behavior
(may be repeated for maximum of 6 credits)
- > Pol S 515 - Governmental Policy and Program Analysis
- > Pol S 534 - Seminar in Comparative Politics
- > Pol S 536 - Special Topics in Comparative Politics
(variable topics - may be repeated for maximum of 6 credits)
- > Pol S 542 - Proseminar in Administration, Justice, and Applied Policy Studies
(may be repeated for maximum of 6 credits - summer workshops limited to 3 credits unless students have written approval.)
- > Pol S 552 - Administrative Law and Regulation
- > Pol S XXX - Globalization (In Development)
- > Mgt 585 - Graduate Seminar in Negotiations

NOTE: ANY RELEVANT GRADUATE COURSE MAY BE USED AS AN ELECTIVE WITH APPROVAL OF YOUR COMMITTEE

HEALTH POLICY AND ADMINISTRATION CONCENTRATION

Should total 15 credits in addition to core course work

Required for Concentration

One of the following:

- > Pol S 514 - Seminar in Public Policy
- > HPA 501 - Health Care Policy and Politics

One of the following:

- > Pol S 446 - Public Budgeting
- > HPA 511 - Health Care Finance

Electives

Three of the following:

- > Pol S 443 - Administrative Jurisprudence
- > Pol S 445 - Public Personnel Administration
- > Pol S 446 - Disability, Aging and Public Policy
- > Pol S 512 - Seminar in American Institutions
(variable topics - may be repeated for maximum of 6 credits)
- > Pol S 542 - Proseminar in Administration, Justice and Applied Policy Studies
(may be repeated for maximum of 6 credits - summer workshops limited to 3 credits unless students have written approval.)
- > Anth 405 - Medical Anthropology
- > HD 580 - Families, Community and Public Policy
- > HPA 500 - Introduction to the Health Care System
- > HPA 502 - Law and Ethics of Health Management
- > HPA 515 - Health Care Management
- > HPA 572 - Health Care Ethics
- > Mgt 582 - Human Resource Management
- > Mgt 585 - Graduate Seminar in Negotiations
- > Mgt 593 - Managerial Leadership and Productivity
- > Nurs 507 - Health Care Policy Analysis
- > Nurs 447/577 - Health Care Ethics
- > Soc 546 - Medical Sociology

NOTE: ANY RELEVANT GRADUATE COURSE MAY BE USED AS AN ELECTIVE WITH APPROVAL OF YOUR COMMITTEE

JUSTICE STUDIES CONCENTRATION

Should total 15 credits in addition to core course work

Required for Concentration

One of the following:

- > Pol S 514 - Seminar in Public Policy
- > Soc 567 - Seminar in Crime and Delinquency

One of the following:

- > Crm J 400 - Issues in the Administration of Criminal Justice
- > Crm J 530 - Criminal Justice: Process and Institutions

Electives

Three of the following:

- > Crm J 403 - Violence Toward Women
- > Crm J 405 - Comparative Criminal Justice Systems
- > Crm J 420 - Criminal Procedure
- > Crm J 424 - Community Corrections
- > Crm J 426 - Victimology and Public Policy
- > Crm J 427 - Crime Prevention Strategies
- > Crm J 428 - Drug and Alcohol Use and Abuse
- > Crm J 450 - Senior Seminar: Ethical Issues in Criminal Justice
- > Crm J 541 - Seminar in Corrections
- > Crm J 550 - Planned Change in Criminal Justice
- > Crm J 570 - The Police and Society
- > Crm J 591 - Seminar in the Administration of Criminal Justice
- > Crm J 592 - Proseminar in Administration, Justice and Applied Policy Studies
- > Pol S 402 - Civil Liberties
- > Pol S 404 - The Judicial Process
- > Pol S 516 - Seminar on Law, Courts, and Judicial Politics
- > Pol S 547 - Seminar in Public Administration: Gender, Politics and Administration
- > Soc 461 - Corrections
- > Soc 480 - Sociology of Race Relations
- > Soc 542 - Theories of Social Stratification
- > Soc 560 - Problems of Deviance Theory
- > Soc 568 - Adolescent Deviance
- > Soc 580 - Sociology of Race Relations

NOTE: ANY RELEVANT GRADUATE COURSE MAY BE USED AS AN ELECTIVE WITH APPROVAL OF YOUR COMMITTEE

ENVIRONMENTAL POLICY CONCENTRATION

Should total 15 credits in addition to core course work

Required for Concentration

- > Pol S 430 - Politics of Natural Resource and Environmental Policy
- > ES/RP 544 - Environmental Assessment

One of the following:

- > Pol S 512 - Seminar in American Institutions
- > Pol S 536 - Special Topics in Comparative Politics

Electives

Two of the following:

- > Pol S 443 - Administrative Jurisprudence
- > Pol S 512 - Seminar in American Institutions (if not already taken as required course above)
- > Pol S 514 - Seminar in Public Policy
- > Pol S 536 - Special Topics in Comparative Politics (if not already taken as required course above)
- > Engl 472 - Ecological Issues and American Nature Writing
- > ES/RP 481 - Economics of Environmental Issues
- > ES/RP 504 - Ecosystem Management
- > ES/RP 544 - Environmental Assessment
- > ES/RP 586 - Introduction to Geographic Information Systems
- > NATRS 538- Natural Resource Policy and Administration
- > Soc 532 - Environmental Sociology

Graduate Courses at Portland State University – No more than three semester credits, as approved by advisor (keep in mind that a 3 quarter credit class transfers in as 1.7 semester credits)

NOTE: ANY RELEVANT GRADUATE COURSE MAY BE USED AS AN ELECTIVE WITH APPROVAL OF YOUR COMMITTEE

ADMINISTRATION OF GRADUATE STUDIES

Administration of MPA Program - Vancouver

The *MPA Program Director* is responsible for initiating MPA faculty meetings. The MPA Program Director is also responsible for oversight and administration of academic issues concerning the MPA program. The Director serves as advisor to students until they have formed a formal program committee or are assigned a permanent advisor; and works with the Graduate Director in Pullman to interpret departmental rules and regulations as they apply to the MPA program. The MPA Program Director is appointed by the Department Chair, after consultation with the CLA Director and WSU Vancouver Dean.

The *MPA Program Support* is responsible for administrative details of the MPA program in consultation with the MPA Program Director and Graduate Secretary (Pullman). Responsibilities include: serving as initial contact and representative for the MPA program; coordinating the MPA admissions process; maintaining graduate files and providing assistance to students regarding the program, paperwork, deadlines, scheduling oral defenses, etc. This staff member also serves on the MPA Admissions Committee and MPA faculty meetings.

The *MPA Internship Coordinator* is responsible for assisting pre-service students with arranging their required internship and fulfilling all requirements of the internship.

MPA CORE FACULTY*

Dana Baker, Assistant Professor (bakerdl@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track – Fall 2005

Areas of Research Interest:

Comparative Public Policy, Disability Policy, Health Policy, Canadian Studies

Graduate Courses Offered in the MPA Program:

Pol S 416 – Policy Analysis

Pol S 436 – Disability, aging and Public Policy

Pol S 445 – Public Personnel Administration

Pol S 540 – Proseminar in Public Administration

Pol S 543 – Topics in Public Administration and Policy

Pol S 544 – The Politics of the Policy Process

Pol S 547 – Seminar in Public Administration

Laurie Drapela, Associate Professor (ldrapela@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track – Fall 2001

Areas of Research Interest:

Adolescent Drug Use and Delinquency, Drug Treatment in the Criminal Justice System

Graduate Courses Offered in the MPA Program:

Crm J 400 – Issues in the Administration of Criminal Justice

Crm J 403 – Violence Toward Women

Crm J 530 - Criminal Justice: Process and Institutions

Pol S 503/Soc 520 - Research Methods

Pol S 541/CrmJ 540 – Seminar in Research Evaluation

Jerry Goodstein, Professor (goodstei@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track - Fall 1990

Areas of Research Interest:

Organizational Ethics

Graduate Courses Offered in the MPA Program:

MgtOp 587 - Business Ethics

MgtOp 590 - Strategy Formulation and Organizational Design

Barry Hewlett, Professor (hewlett@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track - Fall 1992

Areas of Research Interest:

International Health, Local People and Conservation of Tropical Forests (primarily African Congo Basin), and Children's Views of Health and Conservation

Graduate Courses Offered in the MPA Program:

Anth 405 - Medical Anthropology

Dan Jaffe, Assistant Professor (jaffe@wsu.edu)

Years at WSU:

Began Tenure Track – Spring 2008

Areas of Research Interest:

Environment, Globalization, Food and Agriculture, Trade Policy, International Development, Latin America

Graduate Courses Offered in the MPA Program:

Soc 430 – Society and Technology

Soc 532 – Environmental Sociology

Carolyn Long, Associate Professor & MPA Program Director (coelong@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track - Fall 1995

Areas of Research Interest:

Public Law and American Institutions, American Public Policy

Graduate Courses Offered in the MPA Program:

Pol S 402 – Civil Liberties

Pol S 404 – The Judicial Process

Pol S 443 – Administrative Jurisprudence

Pol S 450 – The Legislative Process

Pol S 512 – Seminar in American Institutions

Pol S 514 – Seminar in Public Policy

Pol S 516 - Seminar on Law, Courts, and Judicial Politics

Pol S 542 – Proseminar in Administration, Justice, and Applied Policy Studies

Alair MacLean, Assistant Professor (maclean@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track - Fall 2006

Areas of Research Interest:

Social Inequality, Occupational Age Stratification, Demography

Graduate Courses Offered in MPA Program:

Pol S 541/Crm J 540 - Seminar in Research Evaluation

Clay Mosher, Associate Professor (cmosher@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track - Fall 1995

Areas of Research Interest:

Crime, Deviance and Social Control, Methods, Race Relations

Graduate Courses Offered in MPA Program:

Pol S 541/Crm J 540 - Seminar in Research Evaluation

Soc 461 - Corrections

Soc 520 - Research Methods in Sociology

Soc 580 - Sociology of Race Relations

Mark Stephan, Associate Professor (stephanm@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track - Fall 2001

Areas of Research Interest:

Bureaucratic Politics, Public Participation, Environmental Policy

Graduate Courses Offered in the MPA Program:

Pol S 417 – Voting and Elections

Pol S 420 – Political Parties and Interest Groups

Pol S 502 – Seminar in Normative Theory

Pol S 512 – Seminar in American Institutions

Paul Thiers, Associate Professor (pthiers@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track - Fall 1999

Areas of Research Interest:

Comparative and International Public Policy, Environmental, Agricultural, and Trade Policy, China, the Asian-Pacific Region and the Pacific Northwest

Graduate Courses Offered in the MPA Program:

Pol S 430 – Politics of Natural Resource and Environmental Policy

Pol S 432 – Comparative Public Policy

Pol S 447 – Comparative Public Administration

Pol S 532 - Seminar in International Political Economy

Pol S 534 – Seminar in Comparative Politics

Pol S 536 – Special Topics in Comparative Politics

Tom Tripp, Professor (tripp@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track - Fall 1991

Areas of Research Interest:

Negotiations, Organizational Justice, and Workplace Revenge

Graduate Courses Offered in the MPA Program:

MgtOp 585 - Negotiations

MgtOp 593 - Managerial Leadership and Productivity

Amy Wharton, Professor & Director of College of Liberal Arts (wharton@vancouver.wsu.edu)

Years at WSU:

Began Tenure Track - Fall 1987

Areas of Research Interest:

Gender, Inequality, Organizations, and Work and Family

Graduate Courses Offered in the MPA Program:

Soc 542 - Theories of Social Stratification

Darryl Wood , Assistant Professor (darrylwood@vancouver.wsu.edu)

Years at WSU

Assistant Professor At WSU since Fall 2008

Areas of Research Interest:

Alcohol and Violence, Victimology, Crime and Criminal Justice in American Indian and Alaska Native Communities, Rural Policing, and Restorative Justice.

Graduate Courses Offered in the MPA Program

CRM J 426 – Victimology and Public Policy

CRM J 570 – The Police and Society

POL S 503 – Introduction to Political Science Research Methods

Pol S 541 – Seminar in Research Evaluation

POL S 542 – Drug and Alcohol Use and Abuse

* WSU Vancouver faculty in Business, Nursing, Anthropology, Women’s Studies, Environmental Science and other fields may also teach MPA students and serve on POD committees.

APPENDIX

Sample forms/applications are attached

The Master in Public Affairs
Student Handbook
was developed to use
in conjunction with
the Policies and Procedures
of the Graduate School of
Washington State University

Effective the year of their admission, students are governed by both the policies of the Graduate School, as listed in the Graduate School Policies and Procedures, and the MPA Student Handbook. When there is an overlap of policy between the Graduate School and the MPA Program, the student is expected to meet the more rigorous of the two requirements.

-2009-

