

## APPLICATION FOR CLA SPEAKERS AWARD FUNDING

Speakers funding is designed to help bring outside speakers to give talks for the College of Liberal Arts. Anyone teaching classes in CLA may apply at any time for this funding. The committee meets on the first and third Thursday of each month to evaluate applications. Please submit your application at least two weeks prior to the committee meeting in order to ensure that you receive consideration for your request and have adequate time to advertise the event to the CLA community.

A separate application must be completed for each individual speaker. Funding is available for up to \$500.00 per speaker. If funds in excess of \$500.00 are needed, please refer to special projects funding. Applications for panels of speakers should also be submitted as special projects. The committee has approximately \$1500.00 available for CLA Speaking Awards each year. Please notify the Funding Committee as soon as possible if you receive alternative funding so your award can be reallocated.

Criteria: Applications will be evaluated for: overall quality; how the speaker serves CLA as a whole and/or the relevance of the topic for the mission of the college; timeliness.

Applicant Name: \_\_\_\_\_ # Years at WSU: \_\_\_\_\_

Academic Rank: \_\_\_\_\_ Departmental Affiliation: \_\_\_\_\_

Total Amount Requested from CLA Speakers Program: \_\_\_\_\_

Name and Affiliation of Speaker: \_\_\_\_\_

Date of Talk: \_\_\_\_\_

Intended Audience: \_\_\_\_\_

Course Number (if applicable): \_\_\_\_\_

Title of Talk: \_\_\_\_\_

If the speaker will be speaking as part of a course, have they done so before? Yes No

If yes, when, and were they funded by the CLA Speaking Awards Fund? Yes No

As far as you know, has the speaker presented at WSU before? Yes No

If yes, when and in what capacity? \_\_\_\_\_

Amount requested will be used to:

- Supplement Travel
- Honorarium
- Room and Board
- Other (please explain below)

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Other funding related to this request (prior, current, and/or pending): \_\_\_\_\_

Are you planning to videotape or audiotape the event and make it interested to available parties?    Yes    No

Co-sponsors for this event: \_\_\_\_\_

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How do you intend to advertise this event? \_\_\_\_\_

Please provide a brief description of the talk. If desired, you may attach a separate sheet of paper no longer than one page in length.