

2007-2008 Deadlines and Procedures for Graduate Degrees

All forms can be found at <http://www.gradsch.wsu.edu/forms.htm>

<u>Procedure</u>	<u>Master's Deadlines</u>	<u>Doctoral Deadlines</u>										
1. Obtain an Advisor/Committee Chairperson		<u>BOTH</u> As soon as possible after admission to Graduate School										
2. Submit <i>Program of Study</i> to the Graduate School	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Deadline</u></th> <th style="text-align: left;"><u>Term of Graduation</u></th> </tr> </thead> <tbody> <tr> <td>06-08-2007.....</td> <td>Fall 2007</td> </tr> <tr> <td>11-16-2007.....</td> <td>Spring 2008</td> </tr> <tr> <td>03-28-2008.....</td> <td>Summer 2008</td> </tr> <tr> <td>06-13-2008.....</td> <td>Fall 2008</td> </tr> </tbody> </table>	<u>Deadline</u>	<u>Term of Graduation</u>	06-08-2007.....	Fall 2007	11-16-2007.....	Spring 2008	03-28-2008.....	Summer 2008	06-13-2008.....	Fall 2008	No later than one semester preceding Preliminary Exam, Orals or Final Exam
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06-08-2007.....	Fall 2007											
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3. Schedule Preliminary Exam	N/A	After approval and completion of most of the Program. No later than 10-working-days (2 weeks) prior to the Exam.										
4. Preliminary Examination	N/A	At least 4 months (one semester) prior to Final Oral Examination										
5. Submit <i>Application for Degree (Graduation)</i> to the Graduate School * Last day to apply for a Graduate Certificate		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>App Deadline</u></th> <th style="text-align: left;"><u>Graduation</u></th> </tr> </thead> <tbody> <tr> <td>10-12-2007.....</td> <td>Fall 2007</td> </tr> <tr> <td>03-07-2008.....</td> <td>Spring 2008</td> </tr> <tr> <td>06-27-2008.....</td> <td>Summer 2008</td> </tr> <tr> <td>10-10-2008.....</td> <td>Fall 2008</td> </tr> </tbody> </table>	<u>App Deadline</u>	<u>Graduation</u>	10-12-2007.....	Fall 2007	03-07-2008.....	Spring 2008	06-27-2008.....	Summer 2008	10-10-2008.....	Fall 2008
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6. Pay Graduation Fee (\$50); and Microfilm Fee (\$75) for Doctoral Students; Optional (\$65) Copyright Fee for Doctoral Students		Pay at <i>Cashier's Office</i> <i>Phone: (509)335-2018</i> Prior to scheduling Final Exam										
7. Submit <i>Final Exam Scheduling Form</i> no later than 10-working-days prior to the exam. Submit a draft copy of thesis/dissertation. (Ph.D: Be aware of * below when scheduling)		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Scheduling Deadline</u></th> <th style="text-align: left;"><u>Graduation</u></th> </tr> </thead> <tbody> <tr> <td>11-02-2007.....</td> <td>Fall 2007</td> </tr> <tr> <td>04-04-2008.....</td> <td>Spring 2008</td> </tr> <tr> <td>07-03-2008.....</td> <td>Summer 2008</td> </tr> <tr> <td>11-07-2008.....</td> <td>Fall 2008</td> </tr> </tbody> </table>	<u>Scheduling Deadline</u>	<u>Graduation</u>	11-02-2007.....	Fall 2007	04-04-2008.....	Spring 2008	07-03-2008.....	Summer 2008	11-07-2008.....	Fall 2008
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9. Submit final thesis/dissertation to Graduate School *Doctoral students wishing to participate in Commencement must pass defenses successfully and committee must have the ballot paperwork to the Graduate School Office prior to Commencement.		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Submission Deadline</u></th> <th style="text-align: left;"><u>Graduation</u></th> </tr> </thead> <tbody> <tr> <td>11-30-2007.....</td> <td>Fall 2007 (Comm. is 12-08-2007)</td> </tr> <tr> <td>04-25-2008.....</td> <td>Spring 2008 (Comm. is 05-03-2008)</td> </tr> <tr> <td>07-25-2008.....</td> <td>Summer 2008</td> </tr> <tr> <td>11-28-2008.....</td> <td>Fall 2008 (Comm. is 12-13-2008)</td> </tr> </tbody> </table>	<u>Submission Deadline</u>	<u>Graduation</u>	11-30-2007.....	Fall 2007 (Comm. is 12-08-2007)	04-25-2008.....	Spring 2008 (Comm. is 05-03-2008)	07-25-2008.....	Summer 2008	11-28-2008.....	Fall 2008 (Comm. is 12-13-2008)
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